

Constitution

(Revised, April 1993)

Fenton Land-O-Lakes Bowmen INC.

Article 1: Name & Address

The name of this organization shall be: "Fenton Land-O-lakes Bowmen, Incorporated."

10380 Hartland road, Fenton Michigan 48430

Article 2: Purpose

The purpose of organization shall be:

- A. To foster, expand and perpetuate the practice of Archery and the spirit of good fellowship among archers.
- B. To encourage the use of the bow in hunting all legal game and to cooperate with the National field Archery Association (Here in after referred to as the N.F.A.A. and the Michigan Bow Hunters Association (Here in after referred to as the M.B.H.)
- C. To maintain and conduct tournaments and games in accordance with the rules of the N.F.A.A.

Article 3: Membership

Membership in this club shall be granted to the citizens of United States of America or persons excepted by the Board of Directors who qualify under the following conditions and provisions:

1: Active Membership:

- A. Person to have a team their eighteenth (18) birthday and sponsored by a member in good standing.
- B. Written application to the Board of Directors to establish applicant's proper moral character and sportsmanship. Applicants if accepted will be probationary members for a period of one (1) year, or such period determined by the Board of Directors. The Board of Directors will review application, and then may grant for membership.
- C. Payment of the annual dues and initiation fee.

- D. Any child of a member in good standing, or a child sponsored by a member in good standing who has participated in club activities shall, upon reaching the age of eighteen (18), automatically become a regular active member of the club upon payment of the annual dues, without the payment of initiation fees. The amount of activity necessary to qualify for such membership consideration is left to the discretion and decision of the Board of Directors.

Exception - Any unmarried child of a member eighteen (18) years of age and over who resides at home with his or her parents while attending school or college full-time may still participate in all club activities without payment of annual dues. Such person shall compete in all tournaments and championships as an adult.

- E. Any member attaining twenty-five (25) continuous years of membership in Fenton Land-O-Lakes Bowmen club will be granted a lifetime membership.
- F. Any member at age fifty-five (55) with fifteen(15) continuous years membership in Fenton Land-O-Lakes Bowmen will be eligible for a reduction in the annual dues of fifty (50%) percent.
- G. The Board of Directors shall have the right to suspend or expel any member of this club for conduct that may be considered detrimental to the best interest of the Fenton Land-O-Lakes Bowman, Inc. And any or all archery associations that they may be or become affiliated with.

2. Junior Membership: (15-16-17 Years of Age)

- A. Granted to any junior archer on approval by the Board of Directors, qualifying by establishing his or her moral character, reliability and sportsmanship.
- B. Payment of the regular annual dues and such fees as the Board of Directors may direct.
- C. Junior membership does not include voting rights.
- D. Each applicant shall be considered by the Board of Directors separately without establishing any precedent.

Article 4: Board of Directors

1. The Board of Directors shall consist of a President, Vice President, Treasurer, Recording Secretary, Classification Secretary, Field Captain, Kitchen Director, five (5) Directors and the immediate Past President.
2. The Board of Directors shall manage and control all activities and policies of the club.
3. At all meetings regular or special, by the Board of Directors, A quorum shall be one (1) more than one-half (1/2) of the total number on the Board of Directors.
4. Any vacancy occurring on the Board of Directors, or any other club office, shall be filled by appointment made by the President, or Vice President in his absence, with the approval of the Board of Directors.
5. The members of the Board of Directors shall meet at least once each month, except during October, at a time and place fixed by the Board of Directors, for the necessary action on and disposition of club business.
6. Any member who may be absent two times or more in one year, without a reasonable excuse and prior notification to the President, will be notified in the form of a return receipt letter that his or her office maybe declared vacant at the next scheduled board meeting by the Board of Directors.
7. The Board of Directors shall prepare and adopt a budget of income and expenditures for the following year, not later than the May meeting of the board.

Article 5: Officers and Their Duties

1. President.
 - A. Presides at and conducts all regular and special meetings of the Board of Directors and the membership.
 - B. Appoints and submit all special committees and vacancies to the Board of Directors for approval.
 - C. Assumes all duties and responsibilities incidental to the conduct of all functions of the club.
2. Vice President.
 - A. Performs all duties and assumes all responsibilities of the President during his absence.
3. Treasurer.

- A. Receives and maintains an accurate account and record of all monies belonging to the club.
- B. Make payment of all legal and properly approve the bills and obligations for the club, keeping an accurate accounting and record of such payments.
- C. Establish a suitable bank account or accounts in approved banking institutions as may be required for the safekeeping of all monies belonging to the club.
- D. The treasurer is responsible for recording, with the banking institution, the signatures of the current club officers.
- E. Maintain and pay the required rental on a safe deposit box in the name of the club, for the safekeeping of the legal papers belonging to the club.
- F. Prepare and present to the membership, at the annual meeting, a complete and accurate report of all receipts and disbursements for the year just completed.
- G. Prepare and present to the Board of Directors, at their regular monthly meeting, or club bills and obligations due for payment.
- H. The treasurer must be qualified for such surety bond as the Board of Directors may direct.
- I. Perform such other duties as the Board of Directors may direct.

4. Recording Secretary.

- A. Receives and prepares for presentation to the Board of Directors, all correspondence pertaining to the club and it's business.
- B. Maintains a complete and accurate record of minutes relative to our meetings held by the Board of Directors and the general membership.
- C. Prepares and distributes to the membership, all bulletins and reports as directed by the Board of Directors.
- D. Prepares and presents to the membership at the annual meeting a report giving a resume of the club activities for the year just completed
- E. Conduct such miscellaneous correspondence pertaining to the club as the Board of Directors may direct.
- F. Performs such other duties as the Board of Directors may direct.
- G. Prepares and sends out specified notification to such members as reported by the treasurer as delinquent in the payment of the annual dues. (See article 7, paragraph 1.)
- H. Maintains a current listing of the members in good standing, as advised by the treasurer.

5. Classification Secretary.

- A. Maintains and prepares all records necessary for membership with state and national associations.
- B. Maintains a current listing of membership class and averages according to M.A.A. rulings.

6. Field Captain.

- A. Performs duties as stated in the N.F.A.A. Constitution By-laws and Policy.
- B. Maintains range by assignment.
- C. Presents to the Board of Directors a recommendation for required materials, such as mats, bales, targets. This is to be submitted to the Board of Directors in January and July.
- D. Is responsible for range and course to meet N.F.A.A. standard.

7. Kitchen Director.

- A. Assist in management of the club by attending regular and special board meetings.
- B. Offer ideas and suggestions for the betterment of the club, voting for or against suggestions of others.
- C. To perform all duties required for the preparation of kitchen prior to and during a Land-O-Lakes function.
- D. Prepare and present a written report at the regular monthly meeting, with a copy being given to each board member.
- E. Prepare and present to the membership, at the annual meeting a complete and accurate report of all receipts and disbursements for the year just completed.
- F. Establishes suitable bank account or accounts in and approve banking institutions as may be required for the safekeeping of all monies belonging to the kitchen.
- G. Makes payments of all legal and properly approved bills and obligations for the kitchen, to a determined amount to be set by the board, keeping an accurate accounting and record of such payments.
- H. The kitchen director must be qualified for such surety bond as the Board of Directors may direct.
- I. Perform other duties as the board may direct.

8. Directors.

- A. Assist in the management of the club by attending regular and special board meetings.
- B. Offer ideas and suggestions for the betterment of the club, voting for or against suggestions of others.
- C. Directors will help in the needs of the Field Captain assisting when needed with range preparation, setting up for a club or association shoot and in the management of the shoot. In the event of any questions on club rules, and N.F.A.A. or M.A.A. Rules, the Field Captain's ruling are final and binding.
- D. Directors will help in the duties of the classification secretary, assisting when needed with registration, shoot fee collecting, etc. The current Classification Secretary will maintain the member records concerning shoot style, shoot class, etc. The current classification secretary's rulings are final and binding.

- E. Directors will help in the duties of the Kitchen Director assisting when needed at all LOL functions.
- F. All food purchases, kitchen assignments etc., remain the duties of the Kitchen Director. All records and funds and receipts remain the responsibility of the Kitchen Director. All target purchases, target assignments, etc. remain the duties of the Field Captain. All permanent records of membership shoot scores remain the duties of the Classification Secretary.

Article 6: Election of Officers and Their Terms of Office

- 1. The annual meeting, for the election of officers, shall be held on or about the first Saturday in April.
- 2. Any working member is eligible to hold an elective office after completion of his or her probationary period.
- 3. The working members present at this annual meeting shall elect the following club officers.
 - A. President - One who has served at least two (2) years on the Board of Directors. Term of office shall be one (1) year.
 - B. Vice President - One who has served at least one year on the Board of Directors. Term of office shall be one (1) year.
 - C. Treasure - One who has been an active member of at least one (1) full year after completion of his or her probationary year. Term of office shall be one (1) year.
 - D. Recording Secretary - One who has completed his or her probationary year. Term of office shall be one (1) year.
 - E. Classification Secretary - One who has completed his or her probationary year. Term of office shall be one (1) year.
 - F. Field Captain - One who has completed his or her probationary year. Term of office shall be one (1) year.
 - G. Kitchen Director - One who has completed his or her probationary year. Term of office shall be one (1) year.
 - H. Directors - Each must have completed his or her probationary year. Term of office shall be two (2) years. The term of two (2) of the five (5) directors will expire on odd-numbered years. With the other three directors expiring on even years.

Article 7: Dues and Fees

- 1. The annual dues for active membership in Fenton Land-O-Lakes Bowman Inc. shall become due December 1 and payable on or before the last day of February. If dues are not paid at this time, or satisfactory arrangements made in writing with the club Treasurer, membership will terminate and reinstatement must be in accordance with the article three (3) of this constitution. This will

constitute an interruption in membership continuity in computing eligibility for benefits from article three (3) paragraph E & F.

- A. No member applications will be accepted after the August meeting. (Apps only accepted January to August.)
2. The payment of the annual dues shall include husband, wife and any unmarried children to include age seventeen 17 years. The exception is as described in article three (3) paragraph one (1) subparagraph D.
3. All dues initiation fees, special assessments, target fees and tournament registration fees shall be determined and established by the Board of Directors.

Article 8: Fiscal Year

1. The fiscal year of this club shall begin on the first day of March each year and end on the last day of February of the subsequent year.

Article 9: Tournaments

1. All archery tournaments and competition schedule by this club will be conducted in accordance with the rules of the N.F.A.A. and M.A.A. Or such other successor association.
2. Classification to be based on that of the N.F.A.A., M.A.A. And the Silver Arrow Archery Society (Here in after referred to as the S.A.A.S.) Or other such successor association.
 - A. The Fenton Land-O-Lakes Bowman Inc. shall recognize such divisions as established by the N.F.A.A. and M.A.A.; Direct competition between these divisions is prohibited except in novelty type shoots.
 - B. The Fenton Land-O-Lakes Bowman Inc. shall adopt the policy of the N.F.A.A. and M.A.A. With regard to recognition of amateur status in archery

Article 10: Amendments

1. Any amendment to the constitution shall be made in the following manner.
 - A. Any proposed amendment to this constitution shall be presented, in writing, to the Board of Directors. All details, together with reasons for the amendment, must be included.
 - B. The amendment proposed shall be read at a regular meeting of the Board of Directors, who will determine the appropriate action to be taken. The President will appoint a committee consisting of two (2) members of the Board of Directors and one (1) member at large. The President will act as chairman of the committee, but will not have any vote on the committee. This committee will study the proposed amendment and prepare for study, a draft of same to be presented to the Board of Directors for further action.

- C. After approval of the amendment by the Board of Directors a final draft of the proposed amendment will be prepared and distributed to the membership by the Secretary.
- D. The membership of the club shall, by secret ballot, vote to except or reject the proposed amendment at the next annual meeting or if the Board of Directors shall determine that a special meeting of the membership should be called for action on any proposed amendment, it may authorize the President to call for such a meeting. The majority of the voters is needed to except or reject proposed amendments.

Article 11: Disposal of Real Estate and / or Other Club Properties

1. No sale or other disposition of the real a state or other assets shall be made unless a special meeting of all voting members is called by the board.
2. The Board of Directors shall give notice by registered mail of the date, time, place and purpose of said meeting and resolution of sale to all voting members at the address on record with the club secretary.
3. Registered letters must be mailed at least forty-five (45) days prior to the date of said meeting.
4. Any voting member unable to attend said special meeting may notify the President in writing of his or her vote preference prior to the time of said meeting.
5. After all notice requirements have been met, the proposed resolution will be voted upon by those members entitled to vote and a two-thirds (2/3) majority of "Yes" votes shall be necessary to approve the sale of any or all assets of Fenton Land-O-Lakes Bowman Inc. After approval of the sale of assets of the corporation, the President shall appoint a special committee, subject to the approval of the Board of Directors, to have the assets appraised for market value and report these findings to the Board of Directors for study and such action as deemed necessary.